# Mac OS X Lion, Part 1: UI and Documents

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**Prerequisites:** This course assumes very little familiarity with Mac OS X Lion. This course is part of a 3 course learning series, Mac OS X Lion: UI and Documents; Mac OS X Lion: Contacts, Music and Sync; and Mac OS X Lion: Photos, Video and Custom. Please view the courses in the order listed if you are not familiar with the material.

**Runtime:** 01:03:59

**Course description:** Master Mac OS X Lion in this 3 part learning series, Mac OS X Lion is Apple's desktop operating system for Macintosh computers and is packed with features and capabilities. Explore OS X Lion's features and tour the OS X Lion screen and Doc. Learn OS X Lion basics like running an application, downloading a file, tracking appointments and managing contacts, and making FaceTime calls. Discover OS X Lion's creative capabilities to play and organize music with iTunes, import and edit photos, and create, edit, and share movies with iMovie.

**Course outline:**

**What You Can Do with OS X Lion**
• Introduction
• Creating Documents
• Play & Record Music
• View & Organize Photos
• Play & Make Movies or DVDs
• Navigating the Web
• Communications
• Contacts & Appointments
• Summary

**Explore the Mac OS X Screen**
• Introduction
• Exploring the Mac OS X Screen
• Touring the Dock
• Starting Applications
• Using Mission Control
• Application Windows
• Selecting Commands
• Summary

**Basic Document Tasks I**
• Introduction
• Open, Save, & Print Documents
• Edit Document Text
• Copy, Move, & Rename Files
• Delete Files
• Summary

**Basic Document Tasks II**
• Introduction
• Selecting Links
• Openning Web Pages

• Navigating Web Pages
• Using the History List
• Changing the Homepage
• Bookmarking Web Pages
• Using the Search Option
• Downloading Files
• Summary