Project Management, Part 8 of 8: Project Processes and Closing [Deprecated/Replaced]

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Meet the expert: Sandy Haydon is a certified project manager in software development and a project management instructor. She has 40 years of experience with IBM as a software developer, manager, and project manager responsible for leading teams located worldwide. Sandy holds a BA in Mathematics and an MA in Management and is a certified Project Management Professional (PMP) and an IBM Senior Certified Project Manager.

Prerequisites: This course is designed for users preparing for the project management certification. It is recommended before taking the certification that you also use the Project Management Book of Knowledge (PMBOK) Guide, Fifth Edition to study with. You should have already viewed Project Management: Monitoring a Project.

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Course description: As your project work continues, you've monitored the schedule and budget baselines. Other important aspects of projects that need to be tracked and controlled are project performance, quality, communications, risks, procurements, and stakeholders. In this course, you'll continue tracking project performance and control project quality. You will also continue to monitor and control the project, focusing on project risk, procurements, and stakeholders. Now that the project is completed, you are ready to officially close a project. Closing a project out is as important as initiating a project. The lessons learned during the course of a project are analyzed and addressed in the closeout phase so that the same mistakes or known issues will not occur again.

Course outline:

Control Quality Process
• Introduction
• The Control Quality Process
• Control Quality Inputs
• Tools and Techniques
• Control Quality Outputs
• Variance
• Tolerances
• The 6-Sigma Limit
• Variability Indications
• Pareto Diagram
• Statistical Sampling
• Attribute Sampling Data
• Variable Sampling Data
• Guidelines
• Activty: Control Quality
• Summary

Control Communications Process
• Introduction
• Control Communications Process
• Control Communications Inputs
• Tools and Techniques
• Control Communications Outputs
• Guidelines
• Summary

Control Risks Process
• Introduction

• The Control Risks Process
• Control Risks Inputs
• Tools and Techniques
• Project Risk Audit
• Control Risks Outputs
• Guidelines to Control Risk
• Activity: Control Project Risk
• Summary

Control Procurements Process
• Introduction
• Control Procurements Process
• Control Procurements Input
• Tools and Techniques
• Contract Change Control System
• Control Procurements Outputs
• Legal Issues
• Breaches of Contract
• Guidelines to Control
• Activity-Project Procurements
• Summary

Control Stakeholder Engagement
• Introduction
• Control Stakeholder Engagement
• Stakeholder Engagement Inputs
• Tools and Techniques
• Stakeholder Engagement Outputs

• Guidelines
• Summary

Phase Process
• Introduction
• Project Phase Process
• Close a Project Inputs
• Tools and Techniques
• Close a Project Outputs
• Administrative Closure
• Archiving
• Lessons Learned Reports
• Lessons Learned Considerations
• Close-Out Meetings
• Guidelines
• Activity: Project Closure
• Summary

Close Procurement Process
• Introduction
• Close Procurements Process
• Close Procurements Inputs
• Tools and Techniques
• Procurement Audits
• Elements of Procurement Audits
• Close Procurement Outputs
• Closed Procurements
• Guidelines

• Activity: Close Procurements
• Summary

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